

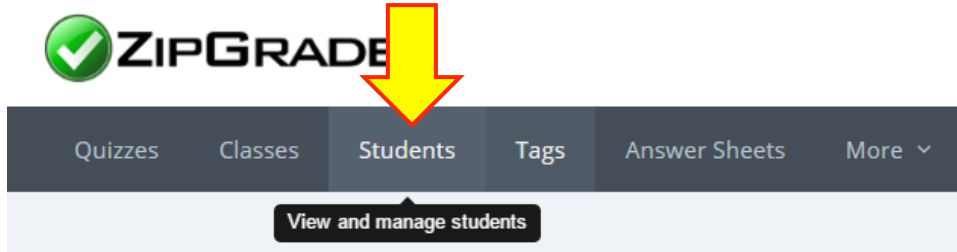


ZipGrade

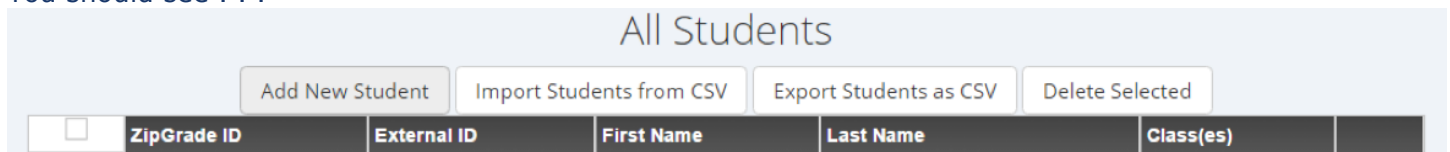
How to Add and Delete Students

Log into your ZipGrade account online - www.ZipGrade.com

Click on "Students"

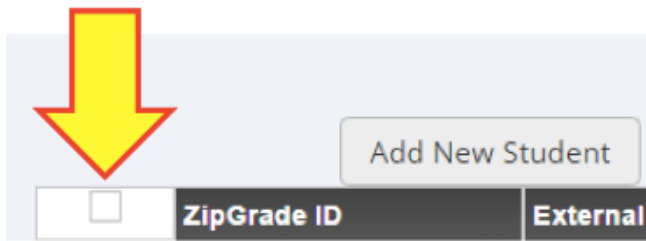


You should see . . .

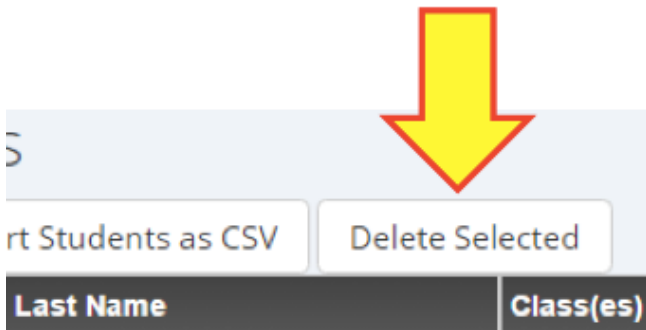


To DELETE a Student

Check the box beside the name of each student you want to delete.



Next, click "Delete Selected".



To ADD a Student

Click on "Add New Student"

You should see . . .

Fill in the fields and click "Save Student"

